

Crown Agency Board Governance - BC Transit

As at: February 25, 2014

Released: [May 28, 2012](#)

1st Follow-up: [April 2013](#)

Discussed by the Public Accounts Committee: [June 11, 2012](#)

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Recommendations

RECOMMENDATIONS ADDRESSED IN PREVIOUS FOLLOW-UP REPORT(S):	SELF-ASSESSED STATUS
Recommendation 1: The Ministry of Transportation and Infrastructure ensure the board of BC Transit is composed of directors with adequate skills and experience to fulfill its governance responsibilities.	Fully or substantially completed
Recommendation 6: The BC Transit board establish and implement an annual process to evaluate its performance and the performance of individual board directors in fulfilling its governance responsibilities.	Fully or substantially completed

Outstanding Recommendations

RECOMMENDATIONS AND SUMMARY OF PROGRESS	SELF-ASSESSED STATUS
Recommendation 2: The Ministry of Transportation and Infrastructure ensure that the board appointment process allows the board to maintain a quorum at all times.	Partially implemented

Actions taken, results and/or actions planned

The Ministry and Board Resourcing and Development Office (BRDO) have work closely to action two (2) Board appointments in a timely manner; these appointments were made effective June 2012. This recommendation, further to the BC Transit Independent Review’s recommendation, is supported through on-going collaboration between BRDO and Ministry staff to enhance the BC Transit Board.

Note: the *BC Transit Act* does not preclude the BC Transit Board from functioning should a quorum not be attained.

Recommendation 3: The Ministry of Transportation and Infrastructure and BC Transit engage in more comprehensive consultation with each other to develop performance expectation that are clear and acceptable to both parties.	Partially implemented
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Actions taken, results and/or actions planned

In response to this recommendation and further to the BC Transit Independent Review, the Ministry and BC Transit have been proactive to harmonize and enhance business communications. Specifically the Ministry and BC Transit have worked together in preparing key program documents including: 2014/15 GLE, 2014/15-2017/18 Service Plan. Additional process improvement are underway related to enhancements to the Ministry-BCT Capital Contribution Agreement. Regularly-scheduled financial and program meetings also occur.

The OAG has recently published a performance audit of BC Transit. This audit included several recommendations related to performance expectations and the Ministry and BC Transit are working collaboratively to implement their respective actions.

All information has been provided by the organization and has not been audited.

Recommendation 4: The BC Transit board develop and implement a training plan that ensures board members have the necessary knowledge and ongoing training to meet their responsibilities.

Partially implemented

Actions taken, results and/or actions planned

Training opportunities are being explored for the Board’s 2014 development program and are based on the results of the Director self-assessments and facilitated discussion conducted as part of the 2013 Strategic Planning Session. Financial management and governance topics were identified as key training priorities.

Recommendation 5: The BC Transit board develop and publicize a written charter that describes the board’s responsibilities in accordance with the provincial government’s best practice guidelines.

Fully or substantially completed

Actions taken, results and/or actions planned

The Board developed a Charter describing the Board’s roles and responsibilities and the governance process used to fulfill Board duties; legal obligations, roles and responsibilities, and procedures are outlined in the Board Handbook. The Handbook also contains links to relevant reference material and the Crown Agency Best Practices checklist. Assessment against the checklist is reviewed annually and published on the BC Transit website.

All information has been provided by the organization and has not been audited.