

Crown Agency Board Governance: University of Northern British Columbia

As at [February 4, 2013](#)

Released: 16 April 2012

Discussed by the Public Accounts Committee: [11 June 2012](#)

Self-assessment conducted by the UNBC Board

Comments:

“The recommendations have been reviewed with the Board on an on-going basis and at the Board Planning Session on January 26, 2013.

On-going monitoring will continue to ensure the recommendations are followed.”

RECOMMENDATION AND SUMMARY OF PROGRESS	SELF-ASSESSED STATUS
<p>Recommendation 1: The UNBC board implement and maintain an up-to-date competency matrix and succession plan to effectively support the board appointment process.</p> <p>Actions taken, results and/or actions planned:</p> <p>“A Board competency matrix has been developed and will be updated annually in August and as Board Members change.</p> <p>The Board Chair and President will continue to monitor the composition of the Board.”</p>	Fully or substantially implemented
<p>Recommendation 2: Government and the UNBC board ensure that term end dates maintain a balance between continuity of experience and injection of fresh perspectives.</p> <p>Actions taken, results and/or actions planned:</p> <p>“The expiry dates for Board Members are provided to the Board at the quarterly meetings and is posted on the Board website.</p> <p>The Board Chair and President will continue to review the expiry dates and work with BRDO to ensure the balance between the continuity of experience and new perspectives.”</p>	Fully or substantially implemented
<p>Recommendation 3: Government and the UNBC board agree on the board’s role in implementing and monitoring government and institutional performance expectations and accountabilities.</p> <p>Actions taken, results and/or actions planned:</p> <p>“This will be included in the President’s performance objectives.”</p>	Partially implemented
<p>Recommendation 4: The UNBC board direct management to strengthen linkages between the University Plan and government’s strategic objectives and performance expectations for UNBC.</p> <p>Actions taken, results and/or actions planned:</p> <p>“This will be included in the President’s performance objectives and will ensure linkage with the University Plan and priority objectives.”</p>	Partially implemented

All information has been provided by the organization and has not been audited.

<p>Recommendation 5: The UNBC board direct management to develop and implement an enterprise-wide risk management program.</p>	<p>Fully or substantially implemented</p>
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Actions taken, results and/or actions planned:

“The Provincial Risk Registry Branch gave a presentation to the UNBC Risk Management staff, the University President and Vice-Presidents on October 31, 2012 and shared information for the identification, monitoring and correcting of risks.

A Risk Registry has been developed.

Eight areas of risk at UNBC were identified and rated . The Board will monitor these risks on an on-going basis and any new risk will be brought to the attention of the President and Vice-Presidents for inclusion in the risk registry.”

<p>Recommendation 6: The UNBC board oversee the development and implementation of a communications plan that defines its role in stakeholder relations and external communications.</p>	<p>Partially implemented</p>
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Actions taken, results and/or actions planned:

“The Office of External Relations did not exist before 2009.

Since its existance, at every regular meeting of the Board, the Office of External Relations provides reports incorporating fundraising, communications to stakeholders and government relations.

Beginning at the March 2013 board meeting, the External Relations report to the Board will be broken down into the following three separate categories for clarity:

1. Fundraising Report;
2. Communications to stakeholders; and
3. Report on Government Relations.”

<p>Recommendation 7: The UNBC board complete performance evaluations annually.</p>	<p>Partially implemented</p>
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Actions taken, results and/or actions planned:

“Annual performance reviews of all Board Members has been discussed at the Board Planning Session on January 26, 2013.

The Chair of the Governance Committee will ensure these are done on an annual basis beginning within the upcoming month to accompany documentation to the Board Resourcing and Development Office (BRDO) for the renewal or replacement of Board Members whose terms will be expiring this year.”